

Overview

The U.S. Office of Personnel Management (OPM), PMF Program Office is sponsoring an In-Person Job Fair for the Class of 2014 Finalists. All 2014 Finalists will be validated before gaining admission to either event.

In-Person Job Fair:

The In-Person Job Fair will take place at the U.S. Department of Housing and Urban Development (HUD) headquarters at 451 7th St, SW, Washington, DC 20410, on Thursday, August 7, 2014, from 9:30am to 3:30pm (ET). Finalists should enter the HUD North Entrance and participating Federal agencies will enter the HUD South Entrance.

The closest Metro Station is L'Enfant Plaza.

Upon entering the facility, you will need to clear through security where you will be greeted by PMF Program Office staff. They will direct you to check-in and the agency exhibits. Finalists will be issued a color-coded name badge to identify them as 2014 Finalists. Participating agency representatives will be issued a green exhibitor ribbon. And event staff will also be wearing a color-coded badge.

Throughout the In-Person Job Fair event, the PMF Program Office will be sponsoring a panel series for all Finalists. Exact details will be posted to the In-Person Job Fair webpage and agenda.

A list of participating Federal agencies is posted to the In-Person Job Fair webpage; please check frequently for any updates. In addition to the list of agencies and this overview, a separate list of FAQs (Frequently Asked Questions) is also posted.

Designated space will be provided for Finalists who need to store personal belongings (e.g., coats, luggage).

Finalists attending the In-Person Job Fair must bring photo ID. We also recommend bringing several copies of resumes and some writing samples in case agencies ask.

The facility also provides a Health Unit, free Wi-Fi, Food Court, and is accessible for people with disabilities.

Here are some tips and suggestions for success at the Job Fair:

- Bring copies of your most up to date resume
- Contact Agency PMF Coordinators regarding positions of interest found on the PMF TAS prior to the Job Fair
- Bring 2 forms of government-issued identification
- Contact the Agency PMF Coordinator at the agencies you are interested in to find appointment opportunities and schedule interviews

Virtual Job Fair:

The PMF Program Office is planning to offer a Virtual Job Fair in the future. As soon as details become available, the "Virtual Job Fair" webpage will be updated and an email sent to all Finalists.

Resources:

For more information, please visit the Job Fair webpages, found under the "Become a PMF\Find a Job" section on the PMF website at www.pmf.gov. There you will find:

1. Job Fair FAQs (Frequently Asked Questions)
2. List of Participating Federal Agencies and contacts
3. A link on how to access the current List of Agency PMF Coordinators

Inclement Weather/Emergencies:

If the U.S. Office of Personnel Management (OPM) announces the closure of Federal offices in the Washington, DC, metro area, on the date of the In-Person Job Fair, the event will be cancelled and additional information posted to the PMF website, along with an email sent to all participants. If there is a 2-hour delayed opening, the In-Person Job Fair will continue as scheduled; although, some participating agencies may arrive late.

Please visit the following site to check the Washington, DC, metro area Operating Status: <http://www.opm.gov/policy-data-oversight/snow-dismissal-procedures/current-status/>.

Appointment Deadline:

The appointment deadline for all 2014 Finalists is Friday, April 10, 2015. If an agency makes a PMF appointment offer to a 2014 Finalist, the Finalist accepts, the agency initiates the onboarding process (e.g., starts the background investigation), and the agency cannot bring the Finalist onboard by the April 10th deadline, the agency may request an appointment eligibility extension.

Such requests must (1) be submitted by the hiring agency's designated Agency PMF Coordinator, (2) identify the Finalist and the status of the appointment, and (3) be received by the PMF Program Office by April 11, 2015. If approved, the Finalist and appointing agency will be granted a 90-day onboarding extension. The extension will apply only for that Finalist and agency. If the appointment offer is rescinded for any reason or the Finalist has declined after the original appointment deadline, then the Finalist will lose appointment eligibility.

To expedite the process, Finalists should be prepared to accept appointment offers as soon as possible, and agencies should record acceptance of an appointment within the PMF TAS as soon as a Finalist officially accepts an offer.

Once an appointment offer is recorded in the PMF TAS, the Finalists' status will change on the PMF website to appear as "Appointed". When viewing the list of Finalists on the PMF website, click on the "Sort by Agency" tab to see what agency/sub-agency the Finalist has been appointed under. If there is a mistake, notify the PMF Program Office immediately.

Please remember to check back for any updates.